

Higher Apprenticeship Opportunity

Project Manager Apprentice

Purpose of role

An exciting opportunity has arisen for a motivated and enthusiastic apprentice to join our successful and growing company in Winfrith, Dorset. ATLAS ELEKTRONIK UK together with its subsidiaries, is a technological leader in many sectors and has an excellent reputation, particularly as a supplier of Sonar Systems. In terms of sonar technology, mine-hunting, naval weapons or combat systems, we have what are in part unique capabilities.

ATLAS ELEKTRONIK UK is looking to employ an apprentice who is keen to progress in the world of engineering and who has a real passion and desire to understand our business domain.

The apprentice will be an integral part of the Services Division. This apprenticeship will offer variety and the opportunity to work within the Programmes Team supporting AEUK projects and developing a greater understanding of the support business.

Reporting relationships

Head of Services Division
Programme Lead

Study

You will study part-time for a Degree or HNC/HND Qualification

Location

Dorset Innovation Park, Winfrith

Employment status

Fixed Term Contract (37 hours/ week)

Intake date

August 2024

Primary Responsibilities

Responsibilities vary greatly according to the size and type of project, but typically they will include:

- Involvement in project bidding, developing a greater understanding of the Shipley process.
- Acting in a supporting role to the Programmes Team.
- Ad hoc Tasks within the Team.
- Reviewing Project Gantt's as required.
- Generating WPA's and bid packs as required.
- Attending monthly Project Catch Alls.
- Supporting the Product team with Ad hoc tasks.

Knowledge, skills and personal qualities

- No prerequisite experience required but a demonstrable interest in project management through school or hobby interests.
- Attention to detail.
- IT literate and knowledge of MS Office (Word, Excel Outlook) or equivalent software.
- Ability to work efficiently and accurately.
- Highly motivated.
- The ability to work as a team member and possess good interpersonal, communication and literacy skills.
- To work with efficiency, accuracy and to be able to meet deadlines.
- To be able to prioritise workload and work under own initiative.
- High level of flexibility and dependability.

... a sound decision

Higher Apprenticeship Opportunity

Project Manager Apprentice

Education Requirements

- Science, Technology, Engineering or Maths (STEM) A level qualifications (or equivalent), ideally to include Maths and Physics

Medical Requirements

- Pre-Employment Medical Check
- Safety Critical Certificate

More information

- Prepared to travel to other sites at various locations within the UK and out of UK at short notice.
- UK Full Driving Licence.
- Candidates will require SC clearance

How to apply

Please forward your CV and a covering letter explaining why you are suitable for the post to recruitment@uk.atlas-elektronik.com by the closing date and state the job title in the subject line.

Due to the nature of our work and the projects you will be working on, all candidates must be eligible to gain security clearance. ATLAS ELEKTRONIK UK Ltd is an Equal Opportunities employer and welcomes applications for all posts from suitably qualified people regardless of age, disability, ethnicity, gender, marital status, sexual orientation, religion or belief.

Only successful applicants will be contacted.

... a sound decision